

Notice n.º 1810/2022**(Published in Diário da República, 2.ª Série, n.º 229, November 28th 2022)**

Summary: Recruitment to fill a job position, in the category of Auxiliary Professor at NOVA Medical School of NOVA University of Lisbon, in the academic field of Biomedicine – Immunology.

In accordance with Article 39 of the Careers of University Teaching Staff Act (“ECDU”), approved by Decree-Law N.º 448/79 of November 13, amended and republished by Decree-Law N.º 205/2009, of August 31, published in the Portuguese Official Gazette, Diário da República (DR), 1st series, N.º 168, of August 31, 2009, in its current writing, by delegation of powers, the Dean of NOVA Medical School (NMS) of NOVA University of Lisbon (UNL) Professor Doctor Helena Cristina de Matos Canhão, makes it known that a documental application is open for a period of 30 working days, counting from the day immediately following the publication of this Notice in Portuguese Official Gazette, Diário da República, to fill one (1) position of Auxiliary Professor of NOVA Medical School in the Academic Area of Biomedicine, with scientific and pedagogical experience in Immunology and relevant activity in laboratory quality management systems.

The opening of the present procedure, as well the jury nomination, was authorized by rectoral order of august, 22, 2022.

The present procedure is documental, has an international character and is governed by the provisions contained in the articles 37 and following of ECDU, as well as by the Application Regulation for the University Teaching Career of NOVA University of Lisbon, published in the Annex to Dispatch N.º 3012/2015 (DR, 2nd series, N.º 58, of March 24) and by Order N.º 9086/2011, of July 15, amended by Regulation N.º 609/2017 of November 28, which approves the Regulation of Teaching Career Applications of NOVA Medical School - NOVA University of Lisbon.

In compliance with indent h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional advancement, scrupulously taking care to avoid any form of discrimination.

I - Admission requirements:

1. Under the terms of article 41-A of the ECDU, a PhD degree is a requirement for applying to this application.
2. Comply with the general admission requirements for recruitment into public functions.

II - Absolute merit approval requirements:

1. Approval in absolute merit of candidates depends on the possession of a global curriculum that the jury considers to be of scientific and pedagogical merit. The candidate must demonstrate the ability to research and develop other activities compatible with the subject area of the competition, appropriate to the respective teaching category.
2. For the purposes of the evaluation referred to in the previous number, approval based on absolute merit of the candidates will depend on the observance of the following requirements, cumulatively:
 - i) Candidates must hold a PhD in Life Sciences (Immunology);
 - ii) Pedagogical experience in an integrated master's degree in medicine, in a degree in the area of nutrition sciences, and postgraduate courses (MSc, PhD courses);
 - iii) Experience and pedagogical activity in the area of human immunology, auditing, biosafety and laboratory quality assurance;
 - iv) Development of laboratory diagnostic work and clinical investigation directed to Primary Immunodeficiencies and Allergic Diseases.
 - v) Experience in Flow Cytometry for the laboratory diagnosis of Primary Immunodeficiencies.
 - vi) Experience in coordinating and organizing Immunology laboratory facilities, with a strong connection to clinical work directed to the diagnosis of human diseases associated with changes in the immune system;
 - vii) Scientific publications in the areas of Primary Immunodeficiencies and Allergic Diseases;

- viii) Candidates must be fluent in spoken and written Portuguese language at a level that allows the assignment of teaching service, without any communication limitations in this language.

III - Evaluation criteria in relative merit:

The criteria, indicators, and weights for evaluating candidates are as follows:

1. To assess scientific performance, development and innovation, the following indicators will be considered (40% weighting):
 - a) Scientific Production - Quality and quantity of scientific production (books, published papers, presentations at conferences), expressed by the number and type of publications, and for the recognition given to it by the scientific community (translated in quality of journals and in the citations made by other authors) and when applicable, by the translation of the results achieved - 25%;
 - b) Scientific activity - Quality and quantity of scientific projects and results obtained, underlining the coordination of projects and the participation in national and international networks; in the evaluation of the quality, please refer the type of financing obtained, namely if the application was evaluated and by whom – 5%;
 - c) Scientific team building – The ability to organize and lead scientific teams, coordinate and participate in national and international research projects, as well as the activity revealed in supervising advanced training in the disciplinary area to which the application relates – 5%;
 - d) Intervention in the scientific community - National and international scientific recognition revealed by the capacity to intervene in the scientific community, expressed through the organization of events, collaboration in the editing of journals, review of scientific articles, presentation of lectures by invitation, participation in academic juries, scientific awards juries, participation in commissions, organizations or networks of a scientific nature, etc., with particular emphasis on intervention at an international level – 5%;
2. The evaluation of relative merit in the dimension of Pedagogical Capacity will focus only on the effective and institutionally proven teaching activity in higher

education institutions, with implications for the distribution of official teaching service, giving greater weight to teaching experience in undergraduate or integrated master's degree in Medicine. In the evaluation of pedagogical capacity, the following indicators will be considered (30% weighting):

- a) Teaching activity – In the teaching activity, the quality of the service provided in undergraduate and postgraduate training is evaluated, based on the following criteria: (i) Coordinated curricular units taught within the scope of the Integrated Master's in Medicine, (ii) organization/pedagogical guidance of courses, taking into account the national and international component – 25%;
 - b) Pedagogical production – Pedagogical production should be evaluated with regard to the production of documents to support learning – 2%;
 - c) Pedagogical coordination – All activities that, although not in direct contact with the student, promote a learning environment in the institution, must be evaluated – 2%;
 - d) Dissemination of knowledge in the community – Activities of dissemination and transfer of knowledge carried out outside the Institution will be considered - 1%.
3. In the evaluation of other relevant activities (academic management and university extension) the following indicators will be considered (30% weighting):
- a) Participation in dissemination activities, transfer of knowledge or technology, contributing to the university's mission, specifically in professional training and laboratory quality assessment, in collaboration with national and international entities within the scope of Laboratory Accreditation (10%);
 - b) Activities developed within the scope of the provision of Services to the Community (15%);
 - c) Participation in activities as a member of management bodies, working teams, and temporary committees (5%).

IV - Workplace:

NOVA Medical School | NOVA University of Lisbon - Campo Mártires da Pátria, 130, 1169-085 Lisboa - Portugal.

V - Application submission:

1. Candidates will present their application requests, preferably in digital format, in person at the Scientific Council of NOVA Medical School, located at Campo Mártires da Pátria, 130, 1169-085 Lisboa, or by mail, through the form available at <https://www.nms.unl.pt/en-us/nms/join-nms/recruiting?category=4345> ;
2. The documents supporting the application must be submitted by the thirtieth working day, counting from the day following the date of publication of this Notice in the Diário da República (Portuguese Official Gazette).

VI - Application procedure:

1. The application must be instructed by completing the respective application form, which is available online at <https://www.nms.unl.pt/en-us/nms/join-nms/recruiting?category=4345>, where the candidate should express his/her consent so that communications and notifications, within the scope of this tender procedure, can take place by email, indicating the respective electronic address.
2. The application process must be accompanied by the documentation indicated below, which must be presented in Portuguese or English, requiring fluency on the Portuguese language:
 - a) Certificate attesting the PhD degree;
 - b) 3 copies, in digital format (pdf) or in print, of the candidate's Curriculum Vitae, with an indication of the work carried out and published and the activities performed by the candidate, with regard to all functions that belong to university professors, mentioned in article 4 of the ECDU;
 - c) 3 copies of each published works, mentioned in Curriculum Vitae, preferably, in digital format (pdf), namely the most representative ones, with regard to their contribution to the development and evolution of the disciplinary area addressed here;
 - d) Declaration, under commitment, that the documentation indicated in the previous paragraphs, or any other scientific documentation mentioned in the

candidate's Curriculum Vitae, in paper format, should be delivered to the jury within 10 working days, in case of request;

- e) If the candidate does not have Portuguese nationality or is from a country where the official language is not Portuguese, the respective application process will include an internationally recognized certification of the domain of Portuguese language at a level that allows teaching in that language.
3. Documents attesting to the general requirements for recruitment in public functions may be replaced by the declaration provided in the form, referred to in point 1.
 4. The lack of any supporting documents that cannot be supplied ex officio will determine the rejection of the application.
 5. Candidates should organize their Curriculum Vitae in accordance with the point VI of this Notice.

VII - Jury Composition:

Chairman of the Jury

Doctor Helena Cristina de Matos Canhão - Dean at NOVA Medical School of NOVA University of Lisbon.

Jury Members

Doctor Luís Manuel Taborda Barata – Full Professor at Health Sciences School of Beira Interior University;

Doctor Manuel Amaro de Matos Santos Rosa – Retired Full Professor at Medicine School of Coimbra University;

Doctor José Luís Dias Delgado – Full Professor at Medicine School of Porto University;

Doctor José Alexandre de Gusmão Rueff Tavares – Full Professor at NOVA Medical School of NOVA University of Lisbon;

Doctor Maria da Conceição Costa Pinho Calhau – Full Professor at NOVA Medical School of NOVA University of Lisbon;

VIII - Assessment of applications:

1. After the application deadline, the jury meets to assess and rank the candidates.
2. If there are no grounds for rejecting applications on administrative grounds, the Jury will decide on the approval or non-approval in absolute merit, by justified nominal vote, considering the approval requirements set out in point II.
3. Candidates receiving a favorable proposal of approval in absolute merit of most of the members of the jury are admitted to the competition.
4. Once the candidates approved in absolute merit have been definitively identified, they are then ranked in relative merit. The ranking is based on specific criteria (weighted), established in accordance with the provisions of n.º 6 of article 50 of the ECDU and in n.º 6 of article 16 of the Regulation of the University Teaching Career Applications of UNL. Each member will present a written position with the rank of the admitted candidates, assigning a classification for each aspect, on a scale of 0 and 100, and a final classification also on a scale of 0 to 100 (the sum of the classifications attributed to the weighted aspects as stipulated in this public notice).
5. The ordering of the admitted candidates is made by the members, following the ranks referred to in the previous number, under the terms of subparagraphs a) to f) of paragraph 11 of article 16 of the Regulation of the University Teaching Career Applications of UNL.
6. If any candidate is not admitted, he/she will be notified to pronounce, under the terms of the Administrative Procedure Code.
7. Notifications will be made by email, under the terms of subparagraph c) of paragraph 1 of article 112 and paragraph 5 of article 113, both from the CPA.

And for the record, this Notice was drawn up.

18/11/ 2022 – The Dean, Professor Doctor Helena Cristina de Matos Canhão.